

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#4813

AN EQUAL OPPORTUNITY EMPLOYER
CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

Position Title: Site Technician II **Monthly Salary Range:** \$3,371.00 -- \$4,826.00

Position Location: Starved Rock State Park, PO Box 509, Utica, IL 61373 (LaSalle County)

Work Schedule: November 1 – April 30: Saturday – Wednesday, 8:00 am – 4:00 pm, ½ hour lunch. Thursday & Friday off.
May 1 – October 31: Wednesday – Sunday, 3:00 pm – 11:00 pm, ½ hour lunch. Monday & Tuesday off.

Description of Duties

Under direct supervision, designs and constructs interpretive and informational signs; carries out the eradication of noxious weed; performs a variety of semi-skilled, routine maintenance, and program support tasks at Starved Rock State Park, Matthiessen State Park, and its satellites- Mitchell’s Grove Nature Preserve, Sandy Ford Natural Area, and Margery Carlson Nature Preserve.

Desirable Education, Training and Experience

Requires possession of a valid driver’s license; requires education and experience equivalent to high school graduation and two year’s maintenance or farming experience preferably associated with the building trades and/or the operation of heavy equipment and machinery; requires ability to obtain a herbicide/pesticide operator license; working knowledge of tools and equipment used in the trades and/or the operation of heavy equipment or farm machinery and implements and/or warehousing; ability to follow written and oral instructions; ability to inform visitors of site facilities, programs, rules and regulations; and ability to withstand exposure to the elements on a year round basis; requires physical ability to operate and maintain tools, equipment and materials utilized in the maintenance, repair and care of site resources, buildings and grounds. Requires ability to lift, carry and transport loads exceeding sixty pounds. Requires ability to walk over rough and broken terrain.

Where to Apply: Mark McConnaughay PO Box 509, Utica, IL 61373 815.667.4726

Name

Address

Phone

(*SEE NOTE)
Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request before the last date to apply, listed below. Effective immediately, faxed applications will no longer be accepted.

*NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

DATE POSTED: November 25, 2014 **LAST DATE TO APPLY:** December 10, 2014