ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#4822

AN EQUAL OPPORTUNITY EMPLOYER
CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

Position Title: Site Superintendent III Opt.1 **Monthly Salary Range:** $5,896.00 -- $8,780.00

Position Location: Wayne Fitzgerrell SRA, 11094 Ranger Rd., Whittington, IL 62897 (Franklin County)

Work Schedule: Monday – Friday, 7:30 am – 3:30 pm, ½ hour lunch. Saturday & Sunday off.

Description of Duties

Under direction, manages the operation of Wayne Fitzgerrell State Recreation Area; supervises, directly or through subordinates, a very large subordinate staff engaged in site operations, maintenance and interpretive activities.

Desirable Education, Training and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in business or public administration; requires three years of progressively administrative experience in a public or business organization; and a valid Illinois Driver's License. Living in a state-owned housing is a condition of employment of this position.

Where to Apply: Mike Mason One Natural Resources Way, Springfield, IL 62702 217.557.0482

Name	Address	Phone

(*SEE NOTE)
Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request before the last date to apply, listed below. Effective immediately, faxed applications will no longer be accepted.

***NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.**

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

DATE POSTED: **November 25, 2014** **LAST DATE TO APPLY:** **December 4, 2014**

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