

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#4838

AN EQUAL OPPORTUNITY EMPLOYER
CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

Position Title: Natural Resources Specialist Opt.2 **Monthly Salary Range:** \$4,377.00 -- \$6,581.00

Position Location: ORC Division of Wildlife Resources, District #9 Spring Grove, IL (Lake County)

Work Schedule: Monday - Friday, 8:30 am – 5:00 pm, 1 hour lunch. Saturday & Sunday off.

Description of Duties

Under general supervision of the Regional Wildlife Resources Administrator, provides professional, highly complex and comprehensive wildlife resource management and related outdoor recreation planning services to public and private landowners within the District; recommends Departmental positions on land, water and wildlife resources pertaining to private lands; provides technical direction to other district assigned personnel providing wildlife resource planning and management expertise to private landowners; assists in the preparation of the operations budget for the district; has discretionary spending authorities.

Desirable Education, Training and Experience

Requires knowledge, skill and mental ability equivalent to a master's degree in wildlife resource mgt. or a directly related biological science; or requires a bachelor's degree in the field supplemented by two years of directly related professional experience. Requires possession of an appropriate driver's license valid in IL. Requires thorough knowledge of, and skill to use, specialized conservation techniques and equipment operation & maintenance. Requires extensive knowledge of flora, fauna & modern wildlife mgt. techniques. Requires extensive knowledge of division objectives, programs and services. Requires extensive knowledge of state/federal laws & regulations pertaining to wildlife mgt. Requires ability to collect information & assist in analyzing & evaluating technical data/reports. Requires ability to prepare records & written reports. Requires working knowledge of public relations principles, techniques, theories & practices, including the ability to deliver informational presentations. Requires ability to maintain satisfactory working relationships with federal, state & local governments, conservation organizations, Natural Resource employees, & the general public. Requires ability to work under adverse environmental conditions. Requires ability to lift loads which exceed 60 lbs., to traverse rough and broken terrain on foot without mechanical assistance to use various equipment and to negotiate a variety of natural obstacles while using, carrying or otherwise transporting a variety of equipment.

Where to Apply: Mike Wefer One Natural Resources Way, Springfield, IL 62702 217.524.5883
 Name **Address** **Phone**

(*SEE NOTE)
Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request before the last date to apply, listed below. Effective immediately, faxed applications will no longer be accepted.

*NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

DATE POSTED: November 26, 2014 LAST DATE TO APPLY: December 11, 2014
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